

**Hesperia Community Schools
Board of Education
August 17, 2015
Regular Meeting**

The regular meeting was called to order by Board President Ryan Good at 7:00 p.m. in the High School Media Center.

Board Members Present: Broton, Wenberg, Sturtevant, Good, Yates, Daniels, and Rose.

Board Members Absent: None

All present took the pledge.

Presentations

Mitch Bart, from West Michigan Janitorial (WMJ), gave a history of the company, the contract dates, and amounts. He also answered questions relative to the cleaning issues that we have been experiencing. Mitch indicated that communication is a key factor in addressing the concerns. His company needs to know what the problems are so that they can be resolved. The board addressed several of their concerns with the company relative to the amount of hours the company staff works; areas that need more attention for cleaning, condition of the equipment, and event cleaning. Mitch again stressed that communication is key to resolving issues, that the company needs to know what the issues are that need to be addressed. He will work with his staff to make sure that they are well trained and have adequate supervision. The Superintendent, Building Principals, and Athletic Director will be communicating (via e-mail sent to "all") with the company in regards to issues that need to be resolved. They will also need to let the company know of any special events that are scheduled to allow for any cleaning accommodations that may be needed. There will also be a "walk-thru" prior to the start of the school year to review the summer cleaning progress. This "walk-thru" will be scheduled timely enough so that any issues can be addressed and we can be prepared for the start of school.

Rex Warmuskerken, Maintenance, gave a presentation on the water softener issues. There appear to be several options and different pricing amounts.

- Treat all of the water both hot and cold; install building; heat to the building, and install equipment
- Multiple systems in different places to treat all the water
- Just treat the water that feeds the boilers as this appears to be the main concern

The different options have been discussed at length. Rex also discussed the repair work on the heating system leaks and the air conditioning unit. Comments were made that the system leaks and air conditioning unit repair needs to be done as soon as possible. There has not been a decision on the water softener issue and the issue will need to be discussed again and a decision made.

Approval of Consent Agenda

Motion by Daniels supported by Rose to approve the Consent Agenda as presented. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0

Superintendent's Report

Mike Corey, Superintendent, gave a report on the following summarized items:

- We will be continuing our contract with Baldwin Family Health Care for nurse services at the same price as 2014-2015.

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- The "Readers on the Prowl" literacy bus has had much success this summer. There have been over 700 visits by students to the bus. The students have enjoyed the reading activities and have been returning books. Thank you to Bryan and Marian and all the other volunteers for making this such a success.
- The audit field work is done. The audit has gone very well. The audit report presentation will be on October 19th.
- A "Get Well Card" was passed out for the board and others to sign to wish David Outwin a speedy recovery from his recent health issue.

Approval of Agenda

Motion by Daniels supported by Yates to approve the agenda as presented with the following changes:

Add Action Item #8 to appoint Mary Sturtevant as the NCASB representative.

Add Action Item #9 to approve the HEA Master Agreement.

Ayes: 7. Nays: 0. Motion passed 7-0.

Correspondence

None

Public Comments

None

Board Discussion on Action Items

The following action items were discussed summarized as follows:

- The board discussed contracting with SET/SEG for ACA support. Consensus was that this service is needed.
- The Band Director position was discussed. Stephanie Purvis was the recommended candidate from the two people who were interviewed. She will be teaching three class periods and have a planning period.
- The Varsity Softball Coach's resignation was discussed. Comments were made as to why coaches are leaving and perhaps we should do exit interviews to try and find out why we are losing coaches.
- The Assistant Varsity/MS Cross Country Coach recommendation for hire was discussed.
- The hiring of the bus mechanic was discussed. We have an individual who is recommended by the interview committee. The starting salary was discussed. The candidate would like \$40,000 in wages; consensus was that we would pay \$37,500 with a periodic review and possible increase. Comment was made that perhaps we should have a salary schedule developed for the non-union staff and for the administration staff that would include periodic increases based on certain criteria. Comment was made and clarified that it would take about 40 hours with help from our outside vendor to get the buses ready to go out on the road for the start of school. There is much work to be done to get the buses ready for the inspection in November.
- The resolution to borrow against state aid was briefly discussed.

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- The school calendar option was briefly discussed.

Public Comments on Action Items

None

Action Items

Motion by Wenberg supported by Yates to contract with SET/SEG for ACA support as presented.

Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Sturtevant supported by Yates to approve hiring Stephanie Purvis as the band director for the 2015-2016 school year at BA Base as per the HEA Master Agreement. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Daniels supported by Yates to accept the varsity softball coach's letter of resignation with appreciation for the time he has coached. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Wenberg supported by Yates to approve contracting with PESG to select and assign Ms. Jessica Clark the Assistant Varsity Cross Country/MS Cross Country Coach for the 2015-2016 fall season, pending an acceptable number of student athletes participating. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Daniels supported by Rose to approve the hiring of Van Leone as the bus mechanic for the 2015-2016 school year at the rate of \$37,500. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Wenberg supported by Rose to approve the resolution to borrow against state aid as presented. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Sturtevant support by Rose to approve the Resolution for the School Calendar Option for the 2015-2016 school year as presented. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Motion by Wenberg supported by Yates to approve appointing Mary Sturtevant as the NCASB representative. Discussion none. Ayes: 7. Nays: 0. Motion passed 7-0.

Board Discussion

The following additional items were discussed:

- The Technology Coordinator position was discussed. The posting will need to be revised to fit our needs. The position will be posted as soon as possible.
- The Superintendent's Evaluation documents and the evaluation process were discussed. The MASB format is what has been used in the past. There is a rubric and self evaluation form in the documents to review. There are also other formats of evaluation to use. More discussion on this will occur as it is an annual evaluation and will need to be completed by the end of December.

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- Using Oceana Driving School for driver's training for the students was discussed.
- The NCASB Dinner on October 29th will be at Hesperia. Mike Corey and Mary Sturtevant will be planning this event.
- Use of the Community Education Building for Certified Nurse Assistant classes was discussed. A rental fee will be determined based on our costs to operate the building.
- The RFPs requesting legal services have been sent out to sixteen firms. The RFPs are due back on August 31st. The information will be available at the September board meeting for us to make a decision on which firm to choose.
- Transportation funding for the Pace/Project Focus was discussed. Consensus was that we provide the transportation for the program as part of our funding commitment.
- There was brief discussion on the service that NEOLA provides for board policies. The initial cost is \$9,250 (\$9,500 if paid in installments) and \$1,095 per update (x 2 updates per year) for an annual cost of \$2,190. To set up electronic publishing on our website, the initial cost is \$2,450 and then \$550 per year annually. They do offer administrative guidelines at an initial cost of \$9,250 (\$9,500 if paid in installments). More discussion on this topic will follow.
- Purchasing new buses were discussed. It takes time to get the financing in place. We will also need to know how many buses we are going to purchase and when the purchase will take place. Comment was made about including all of our capital needs and financing the items as a package purchase. This would include buses, servers, and copiers.
- The phone system installation was discussed. It has been recommended by NCRESA that we use VDS as the vendor to do the phone installation.

Closed Session – Discuss HEA & HESPA Negotiation Strategy

Motion by Daniels supported by Broton to go into closed session for the purpose of negotiations. Roll call vote: Broton-yes; Wenberg-yes; Sturtevant-yes; Good-yes; Yates-yes; Daniels-yes and Rose-yes. Ayes: 7. Nays: 0. Motion passed 7-0. There will be action anticipated upon return to open session. The board adjourned to closed session at 9:03 p.m.

The board returned to open session at 9:28 p.m.

Motion by Daniels supported by Sturtevant to approve the HEA Master Agreement as presented. Discussion none. Ayes: 5. Nays: 2. Motion passed 5-2. Wenberg and Rose voted no.

Closed Session for the Principal's Evaluation

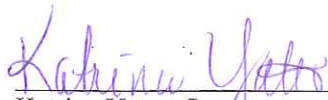
Motion by Wenberg supported by Yates to go into closed session for the purpose of the principal's evaluation upon verbal request from the building principals. Roll call vote: Broton-yes; Wenberg-yes; Sturtevant-yes; Good-yes; Yates-yes; Daniels-yes and Rose-yes. Ayes: 7. Nays: 0. Motion passed 7-0. There will be no action anticipated upon return to open session. The board adjourned to closed session at 9:29 p.m.

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Pat Broton left the closed session at 9:49 p.m.
Cheryl Rose left the closed session at 10:25 p.m.

The board returned to open session at 10:26 p.m.

Motion by Sturtevant supported by Yates to adjourn. Ayes: 5. Nays: 0. Motion passed 5-0. Meeting adjourned at 10:27 p.m.



Katrina Yates, Secretary



Ryan Good, President

RESOLUTION FOR SCHOOL CALENDAR OPTION FOR 2015-16

Hesperia Community Schools, Newaygo County, Michigan

A regular meeting of the Hesperia Community Schools Board of Education was held in the High School Media Center, 96 S. Division, Hesperia, Michigan on the 17th day of August 2015.

The meeting was called to order by Ryan L. Good, President.

Members Present: Good, Broton, Wenberg, Sturtevant, Yates, Daniels & Rose

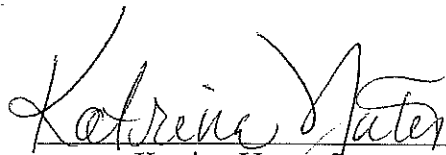
Members Absent: None

Motion by Sturtevant, supported by Rose, exercising the option permitted by Section 1284 of the Revised School Code, the Board of Education of the Hesperia Community School District has established a school calendar for all the schools in this district that ensures for the 2015-16 school year at least 175 days and 1,098 hours of student instruction. If the percentage increase in the basic foundation grant for 2015-16 is not sufficient to cause an increase in the number of days and hours of instruction for 2015-16 as set forth in the Section 1284 schedule, the Board of Education reserves the right to modify the school calendar for this district.

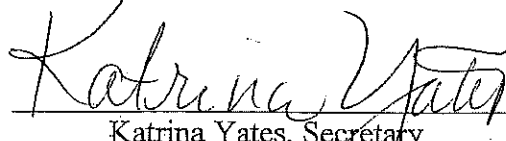
Ayes: Good, Broton, Wenberg, Sturtevant, Yates, Daniels & Rose

Nays: None

Motion: Passed


Katrina Yates, Secretary

The undersigned duly qualified and acting Secretary of the Board of Education of Hesperia Community Schools, Newaygo County, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on August 17, 2015, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


Katrina Yates, Secretary