



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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PUBLIC INSTRUCTION

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Directors and Authorizers of Public School Academies

FROM: Sally Vaughn, Ph.D., Deputy Superintendent/Chief Academic Officer *Sally*

DATE: September 2, 2008

SUBJECT: **Annual Notice of Family Education Rights and Privacy Act (FERPA)
Information**

Please find below the hyperlink to the United States Department of Education (USED) annual notice of responsibilities under the *Family Educational Rights and Privacy Act* (FERPA) and the Protection of Pupil Rights Amendment (PPRA). Also included are links to enclosures for model notification to parents and model consent opt-out forms. Please share this information with parents, students and pertinent program directors. We hope that you will find this information helpful in protecting parents' and students' privacy rights under FERPA and PPRA.

<http://www.ed.gov/policy/gen/guid/fpco/doc/pprasuper.doc>

<http://www.ed.gov/policy/gen/guid/fpco/doc/ferparights.doc>

<http://www.ed.gov/policy/gen/guid/fpco/doc/ppraconsent.doc>

<http://www.ed.gov/policy/gen/guid/fpco/doc/ppranotice.doc>

<http://www.ed.gov/policy/gen/guid/fpco/doc/directoryinfo.doc>

Please note that the U.S. Department of Education is in the process of amending the FERPA regulations to clarify issues of concern to many in the education community. The link to the Notice of Proposed Rule-making that discusses the proposed changes is <http://www.ed.gov/legislation/FedRegister/proprule/2008-1/032408a.html>. Final regulations will be published in the *Federal Register* in December or January and a notice will be sent to advise you once the changes to FERPA are finalized.

In addition, please note the School Safety and FERPA link on the USED web site at <http://www.ed.gov/policy/gen/guid/fpco/ferpa/safeschools/>. Understanding the law empowers school officials to act quickly and decisively when problems arise. The information contained at this link will hopefully provide you with some helpful information as you strive to keep your schools safe.

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