

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hesperia Community Schools  
Date of Drill: 11/9/15 Time drill was held: 12:35 (pm/am)  
Exact time required to evacuate/shelter/secure: 6 minutes  
Total Participants: 1002  
Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2015-2016  
Name of person conducting drill: Joseph Conkle  
Title of person conducting drill: School Safety Liaison  
Signature of person conducting drill: Joe Conkle

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title Abby Watkins Newrygo County Emergency Manager

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Chief Dale Gibbs Hesperia Police Dept

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_