

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hesperia Community School

Date of Drill: 1/18/16 Time drill was held: 11:30 (pm/am)

Exact time required to evacuate/shelter/secure: 8 minutes for all clear to be given

Total Participants: 1,000

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 15-16.

Name of person conducting drill: Joe Conkle

Title of person conducting drill: School Safety Liaison

Signature of person conducting drill: Joe Conkle

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Abby Watkins Newsgo City emergency Manager

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Chief Dale Gibbs

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_