

**Hesperia Community Schools  
Board of Education  
January 9, 2017  
Organizational Meeting**

The workshop meeting was called to order by Board President Pat Broton at 7:00 p.m. in the High School Media Center.

Board Members Present: Wenberg, Flanery, Sturtevant, Broton, Yates, Daniels, and Allen.

Board Members Absent: None

All present took the pledge.

Board Photo for Yearbook/Webpage

All of the board members had their picture taken for the yearbook and webpage.

Public Comments

None

Election of Officers

Nominations for Board President:

Daniels nominated Pat Broton as Board President. Pat Broton accepted the nomination.

Sturtevant nominated Scott Wenberg as Board President. Scott Wenberg accepted the nomination.

Voting was done by a show of hands:

Pat Broton received four votes.

Scott Wenberg received three votes.

Pat Broton was elected the Board President

Nominations for Board Vice President:

Daniels nominated Scott Wenberg as Board Vice President. Scott Wenberg declined the nomination.

Wenberg nominated Katrina Yates as Board Vice President. Katrina Yates declined the nomination.

President Broton asked if there were any other nominations.

Allen nominated Mary Sturtevant as Board Vice President. Mary Sturtevant accepted the nomination.

Voting was done by a show of hands:

Mary Sturtevant received seven votes.

Mary Sturtevant was elected the Board Vice President.

Nominations for Board Secretary

Daniels nominated Michelle Allen for Board Secretary. Michelle Allen accepted the nomination.

Voting was done by a show of hands:

Michelle Allen received seven votes.

Michelle Allen was elected Board Secretary.

Nominations for Board Treasurer

Daniels made the motion to continue to appoint the Business Manager as Board Treasurer.

Discussion comments were made by the Business Manager that it has been a history in the district that the Superintendent was the Board Treasurer. This changed many years ago and the Board at that time appointed the Business Manager as Treasurer. This was allowed by the Board Policy in existence at that time. She stated that the practice is not common for school districts and the

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representative from MASB agreed. If the Board feels that it should be a Board member, then they should nominate and vote for a board member.

Wenberg nominated Al Daniels as Board Treasurer. Al Daniels declined.

Sturtevant nominated Jenna Flanery as Board Treasurer. Jenna Flanery accepted.

Voting was done by show hands:

Jenna Flanery received seven votes.

Presentations

- Debbie Stair, MASB Board Development Manager gave a power point presentation along with an informational hand-out on the services that MASB offers for strategic planning. The hand-out included a list of the schools that they have worked with along with a proposal for data based strategic planning services at a cost of \$5,250 plus expenses for facilitating the total process.
- Carla Roberts, President and CEO and Mark Petz, Special Projects Coordinator, from the Fremont Area Community Foundation, presented their proposal which utilizes the Technology of Participation (ToP) process. The strategic planning service that is offered by the Fremont Area Community Foundation does not have any cost associated with it, but would result in more work being done by the members of the group.
- Board members discussed the proposals and they will need to take time to analyze both proposals and then decide which one they want to go with. This will need to be an action item presented at a later meeting.

Correspondence

All Star Driver Education has presented us with three one hundred dollar certificates to be given to students in need to help pay for their driver's training class. Mr. Blue will be selecting the students to receive the funds.

Facilities/Grounds/Technology

The following items were discussed:

- The Board discussed the strategic planning project and the options for assistance in developing the plan. The board will be reviewing the options. If Board members have questions, they are to contact the Superintendent.
- Comments were made that the FACF may be willing to fund a portion of the planning process if we were to go with MASB.

Informational Items included:

- There was an update given on the sign. It may cost around \$28,000 for a new sign. The modules cost approximately \$242 each and the cost to fix the current problem would be \$1,450 with no guarantee on how long those modules would last. Since this has been an ongoing problem, a suggestion was made that we check with another vendor that services this make of sign to see if they would offer us any different options for a solution.
- An update was given on the phone and copier projects. We are still reviewing the copier plan and taking some time to come up with the best option for the district. There have

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been several discussions on the best solution for the phone system. NCRESA and Ed Cook have been invaluable in helping us with the phone system review and keeping our current system running. We currently have three different options that we are exploring. The options are as follows:

- (1). Upgrade the current system software at a cost of \$33,000 to \$38,000 and obtain a server for the voice mail. Unknown is how long the current system will last.
- (2). Move to voice over internet protocol (VOIP). This would cost approximately \$120,000 to \$180,000. The majority of the cost would be for new equipment. We have gotten the infrastructure ready for this option by purchasing POE switches though the e-rate funded wireless project.
- (3). Do a phased-in project which will allow us to keep the old system (PBX) in place and phase in VOIP phones. The new phone system would be placed in more critical areas and the older phone system would be replaced in phases. This may be the best option for our financial situation. We are in the process of reviewing this option to see if both systems would work together and allow us to continue to use the four-digit dialing, intercom, the 911 system and that the old system and new system can communicate together. White Cloud is considering updating their phone system and there may be some advantages to purchase equipment with White Cloud to take advantage of any volume equipment discounts.

Finance

The following informational items were discussed:

- The Superintendent discussed refining the budget decision process. We will cut off spending as of January 30, 2017. We will define needs over wants and justification will need to be made for purchasing. The Superintendent will review each purchase order and only approve the purchases for needed items only. We will need to make sure we are seeking the best prices for items. We will also work with local vendors and give them the opportunity to be competitive with pricing. Each department head and principal will be meeting with the Superintendent to review their budget lines.
- There was additional discussion of the presentation of the bills for approval included in the consent agenda. A suggestion was made that the bills be a separate agenda item for the purposeful review of our expenditures. Board consensus was that the bills will be a separate agenda item for approval.

Personnel/Policies

The following informational items were discussed:

- Contracting with PESG for the 2017-2018 Fall Coaches was discussed. There were comments made regarding the hiring process and what that process may be. The Superintendent will be reviewing our current hiring process, outlining what the hiring process should look like, and present the process to the board. Approval of fall coaches will be on hold for now and will be addressed at a later meeting. Allen and Daniels have volunteered to be on the adhoc personnel committee.

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- The Superintendent gave an update on his evaluation process. In February, he will be presenting his self-assessment and will give the board a training reminder. The evaluation will be completed in March.

Curriculum

An explanation of learning targets and formative assessments were explained by the Superintendent as part of the process for increasing student achievement relative to the MSTEP results presented in a past board meeting.

The Superintendent explained that learning targets are as follows:

- They convey to the students the destination for the lesson
- What to learn
- How deeply to learn it
- Generally, how to demonstrate their new learning

He also explained that learning targets enhance learning and achievement only when educators commit to consistently and intentionally share them with the students. He gave the definition of **Formative Assessment** as being a process used by teachers and students during instruction that provides feedback to adjust ongoing teaching and learning. It is used to improve student's understanding of the learning target and learning prior to the test. The formative assessment process helps students get ready for the summative assessment or graded test.

Board Discussion

The board discussed the following items:

Welcome to Jenna Flanery as a new Board member.

Reference to a Times Indicator article that showcased our teachers and support staff donating to families in need.

Comment was made on the well done job of snow removal

Thank you to Jim VanHall for being in on the weekend and reporting a water leak before it became a major issue.

Motion by Yates supported by Daniels to adjourn. Discussion none. Ayes: 7. Nays: 0. Meeting adjourned at 9:20 p.m.

  
Michelle Allen, Secretary

  
Pat Broton, Board President